



OFFICE OF THE HONOURABLE COMMISSIONER
MINISTRY OF HEALTH
(PRIMARY HEALTHCARE, HEALTH INSURANCE AND SOCIAL SERVICES)

SECRETARIAT EXTENSION:

1st Floor, House of Assembly Extension, Ikemba Ojukwu Center,
opp Rear Admiral Ndubusi Kanu Square
P. M. B. 1123, Owerri, Imo State, Nigeria.

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**Permanent Secretary, Ministry of Health, Primary
Health, Social Service & Health Insurance
Permanent Secretary, Hospital Management Board,
General Manager, Imo SHIA,
General Manager, Imo State Essential Drug Services,
Executive Secretary, Imo SPHCDA,
Executive Secretary, Imo SACA,
Chief Medical Director, IMSUTH, Orlu.**

**MANDATORY USE OF STATE-ADOPTED GUIDELINES FOR THE
DEVELOPMENT OF CONSOLIDATED HEALTH WORKPLANS (ANNUAL
OPERATIONAL PLAN)**

The Imo State Ministry of Health, Primary Health, Social Service and Health Insurance remains committed to ensuring efficient planning and budgeting processes that align with national and state fiscal policies. As part of efforts to enhance coordination, transparency, and accountability in health sector planning, all agencies and departments are hereby directed to strictly adhere to the State-adopted guidelines (attached herewith) in preparing and developing their respective consolidated Health Workplans (Annual Operational Plans - AOP).

All plans must:

- **Utilize the Health Sector Strategic Blueprint (HSSB):** Ensure that all planning processes align with the priorities, objectives, and key interventions

- **Conform to Defined Health Interventions:** Programmatic planning and budgeting should be structured in line with the defined health interventions and strategic priorities outlined in the State Health Policy and Sector-wide Approach (SWAp) framework.
- **Reflect Recurrent Costs for Frontline Workers:** All agencies must explicitly include the recurrent costs associated with frontline health workers, including salaries, benefits, and recruitment plans, to ensure proper financial planning and workforce sustainability.
- **Promote Harmonization and Efficiency:** Agencies are expected to collaborate and consolidate efforts to avoid duplication of interventions, ensuring efficient resource allocation and improved service delivery.

To ensure compliance, all workplan must henceforth be integrated into a single, consolidated annual operational plan, effective from the 2026 workplan. Any deviation from these guidelines may result in non-approval of plans and subsequent non-release of funds.

Kindly treat this directive as urgent and ensure full implementation within your respective agencies. The Ministry remains available for any necessary technical support and clarification.

Please accept my warmest regards.



Dr. Prosper-Ohayagha Success, KSC
Hon. Commissioner